

2021/2 PTO Meeting #2

Monday, November 08, 2021 6:50 PM

- Opening Prayer
 - Hail Mary to open meeting at 7pm
- Secretary Report
 - Approval of Previous Meeting Minutes
 - Moved and Approved
- Principal Report
 - Discussion on 4th grade teacher swap at holidays
 - COVID continues to be handled well by staff and students
 - Kindergarten will start going to Mass after Thanksgiving
 - Education Commission Updates
 - Auction is March 12th
 - Financially the school is very stable and will be open
 - Big push in next year or two will be on marketing the school
- Treasurer's Report
 - Quick Overview of ins/outs
 - Money coming In
 - Scrip -- 1115.68 profit coming in
 - Carnival -- 587.75 profit coming in
 - Kroger Rebate of 61.61
 - Expenses going out
 - Back to School Picnic \$785.46 (budgeted \$1000)
 - Parade supplies \$226.98
 - T-shirts for students - \$1,096
 - Budget Update
 - Total Balance over 42K

St. Mary's PTO
2021-2022 Budget

REVENUE	FORECASTED REVENUE	Actual	NOTES
Account Balance Carryover (20-21 school year)	\$23,368	\$23,368.34	
Old Settler's	\$22,000	\$22,159.86	
Pie Sales			
Pork Chop Cookout			
Carnival		\$587.75	
Chili / Bingo Supper			
Scrip Deposits (approx / school year)	\$1,500	\$1,115.68	
Miscellaneous Deposits	\$200		
*Box Tops			
*Kroger rebate		\$61.61	
*Shoparoo			
	\$47,068	\$47,293.24	
COST	FORECASTED COST	Actual	NOTES
8th Grade Gift (trip, graduation)	\$1,000		
All School Assembly	\$2,000		
Back to School Gathering / picnic	\$1,000	\$785.46	
Catholic Schools Week	\$2,000		
Chili Supper/ Bingo night	\$500		
Christmas Concert	\$250		
Christmas Gifts (Cash and Cards for Staff)	\$2,000		
Fall Carnival	\$2,000		
Family Dance	\$1,500		
Field Day	\$1,000		
Field trips	\$1,500		
Memorials	\$200		
Misc. gifts	\$300	\$56.28	
Parades (float supplies, candy)	\$500	\$226.98	
Pizza Days (for student lunches)	\$500		
Professional Development	\$2,000		
Room Parent Social Events	\$250		\$50/class
Special Requests	\$2,000	\$300.00	
Spirit Wear (t-shirts for new students)	\$1,200	\$1,096.00	
Staff Appreciation	\$1,200		P-T lunch, Christmast lunch, EOY lunch, Teacher Apprec Week
Teacher Request Fund	\$2,000	\$888.53	
Technology	\$1,000	\$1,000.00	
Veterans Day Dinner	\$500		
Volunteers	\$300		
*****Additional expenditures if funds/fundraising profits allow*****			
Promotions	\$900		
TOTAL COSTS	\$26,700	\$4,353.25	
PTO ACCOUNT BALANCE	\$20,368	\$42,939.99	

- Old Business
 - Tunk – n – Treat Feedback
 - Total Cost \$200
 - Great Event, weather was good, even with the delay good turn out
 - 23 trunks
 - Very positive feedback from others outside of parish as well
 - Future keep a week ahead so you can adjust for weather
 - Outdoor Movie and Carnival Feedback
 - Carnival was good for entertaining the kids
 - Question for next year, would PTO want to fund it?
 - Rough estimate to take on the outdoor movie is roughly \$2400
 - Look at possible different combinations in the future. Big event to take on every year
 - Homecoming Float Feedback
 - No complaints
 - Went well ran by Student Council
- New Business
 - Committee Updates and Chair Assignment
 - Yearbook - **Mrs. Dubois is always looking for pictures**
 - Teacher Appreciation
 - Funded luncheon for Parent Teacher conferences
 - Scrip
 - Still on going
 - Big order for the Christmas time is being planned
 - Big one time order to support the Peoria area Touch program, thanks to Mrs. Todd
 - **Look to get a blurb out on social media as a reminder of the program**
 - Old Settler's Food Tent
 - Christmas Program Treats
 - Monday Dec 13 - Metamora High School -- School Christmas Program
 - Purchase cookies and treats for afterwards...
 - Will check for if they need to be prepackaged, individual, etc...
 - Mr. Koehler will check with HS this week
 - Larger Purchase Ideas for Built Up Funds
 - PTO Tent for OSD -- No report ready, cover next meeting
 - Tire Swing in need of repair -- Need to investigate
 - Marketing Signage/Floor Mats – J. Elbert
 - Looking to update signage/floor mats to most recent logo - J Elbert has details
 - PTO passed a motion to provide \$3700 to the marketing committee
 - Examples of outdated Road Signs



- Suggested new look with new logo example
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- Coffee/Drinks for Teachers Idea or parents also
 - Could we look at sponsoring a morning drop off coffee truck?
 - Maybe look at early dismissal?
- Catholic Schools Week
 - Student Council is leading most of the planning activities
 - Too early to tell on the in school activities if we will be feasible or not.
 - Could you do a coffee truck and doughnuts/muffins as an outdoor option
 - Concerns on cold
 - Speed of serving
 - Crunch of everyone at once
 - Keep investigating ideas, share any thoughts with Deanna Casey
- Other new business
 - January 15th -- Chess/Chili/Bingo night
 - Do we look at adding a coffee/hot coco option
 - Maybe no big meal, like Chili and just Bingo
 - MABA (Metamora Area Business Association)
 - \$75 for joining
 - Other schools are in this organization
 - Opens up marketing opportunities possibly for some village square events?
 - Suggest Marketing Committee look into pros/cons
 - Library Needs
 - Printer would be nice, current one is out of ink and \$100 for more ink - Needed for printing book labels
 - Also a mention on some new book series possibly - Check with scholastic book sale first as well.
 - Need to put together a proposal and bring back.